

# Letter of Agreement

## Memphis (ZME) & Fort Worth (ZFW)

Effective: January 25<sup>th</sup>, 2018

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### Purpose

This agreement between Memphis(vZME) and Fort Worth (vZFW) covers coordination procedures and is supplementary to the procedures in FAA JO 7110.65, VATSIM policies and procedures, and any other governing document.

### Cancellation

This agreement cancels all previous LOAs between vZME & vZFW.

### PROCEDURES

ZME shall ensure that:

- Aircraft landing KTXK and KMLU shall cross the ARTCC boundary at or below 6,000 ft.
- Aircraft landing KSHV and KDTN shall cross the ARTCC boundary at or below FL280
- Aircraft landing KDFW & KDAL area should be routed in accordance with Attachment A,
- Aircraft landing at KOKC shall cross the ARTCC boundary at or below FL320.
  - Aircraft on the RIFFL arrival shall be instructed to “Descend Via” with DV inserted in to scratch pad.

ZFW shall ensure that:

- Aircraft landing KFSM shall cross the ARTCC boundary at or below 16,000ft
- Aircraft landing KXNA shall cross the ARTCC boundary at or below FL240
- Aircraft landing KLIT and KLRP shall cross the ARTCC boundary at or below FL190
- Aircraft landing KMEM should be routed in accordance with Attachment B
- ZFW shall advise ZME of the landing configuration at DFW and DAL airports.

Both ARTCC shall ensure that:

- All aircraft are 1x prior to handoff.
- NORDO (Aircraft that you are not in communication with) are pointed out as soon as possible.

### Mutual Automatic Visiting Privileges

- All active ZFW controllers holding a controller rating of S1 or greater, who are certified to control ZFW minor positions, shall be granted the same privileges at ZME as a visiting controllers. No request will be required by the controller, as these privileges will automatic and immediate.
- All active ZME controllers holding a controller rating of S1 or greater, who are certified to control ZME minor positions, shall be granted the same privileges at ZFW as a visiting controllers. No request will be required by the controller, as these privileges will automatic and immediate.
- Automatic visiting privileges shall only extend to minor facilities. Designated airspace, as defined in the VATSIM Global Ratings Policy, shall not be included in this arrangement. Controllers shall obtain major air-space certifications the same as any visiting controller.
- This arrangement may be terminated for specific controllers with cause by the Air Traffic Manager or Deputy Air Traffic Manager of the visited ARTCC. The staff member initiating the termination of privileges shall notify the member’s Air Traffic Manager and Deputy Air Traffic Manager of the termination. The management of the home facility shall notify the member of their termination from the program.
- This arrangement remains subject to the terms of the [VATUSA Transferring and Visiting Controller Policy \(DP002\)](#).
- Controllers exercising automatic visiting privileges are not subject to any minimum visiting controller activity requirements of the visited facility.

## Deviations

Deviations from the procedures established in this agreement may be made after prior coordination and agreement with interested parties.

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John Bartlett  
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ATTACHMENT A

| Arrival Airport | Qualifier    |             | Flow  | STAR              |
|-----------------|--------------|-------------|-------|-------------------|
| DFW             | North of J52 | Jets (RNAV) | North | BRDJE             |
|                 |              |             | South | SEEVN             |
|                 |              | Other       | Both  | WILBR             |
|                 | South of J52 | Jets (RNAV) | North | WHINY             |
|                 |              |             | South | BEREE             |
|                 |              | Other       | Both  | CQY (CEDAR CREEK) |
| DAL             | North of J52 | Jets (RNAV) | North | CRICK             |
|                 |              |             | South | HIBIL             |
|                 |              | Other       | Both  | YEAGR             |
|                 | South of J52 | Jets (RNAV) | North | MNND0             |
|                 |              |             | South | REDDN             |
|                 |              | Other       | BOTH  | YEAGR             |

ATTACHMENT B

| Arrival Airport | Qualifier    |             | Flow | STAR          |
|-----------------|--------------|-------------|------|---------------|
| MEM             | North of J66 | Jets (RNAV) | BOTH | BRBBQ         |
|                 |              | OTHER       | BOTH | DAWGG         |
|                 | South of J66 | Jets (RNAV) | BOTH | HOBKR         |
|                 |              | OTHER       | BOTH | UJM (Marvell) |